



AMPEY PTY LTD

CONFLICT OF INTERESTS DECLARATION

Our organisation has been approved as a registered provider for multiple support services, under the NDIS. The organisation is aware of the potential for real or perceived conflict of interest in performing any of the roles for any individual in providing a range of different NDIS services and supports.

This policy declaration addresses these issues by committing and adhering to the following:

I. The organisation and its team members will ensure that when providing supports to customers under the NDIS, any conflict of interest is declared and any risks to customers are mitigated.

II. The organisation – Support Coordination, Direct Support Services, Supported Independent Living Services, will adhere to separate and clearly defined administrative processes.

III. The organisation will always ensure that the participant is aware of his/her right to 'choice and control' to choose the organisation or other service providers in relation to support coordination, supported independent living and/or direct support services. Staff members will not (by act or omission) constrain, influence or direct decision-making by a person with a disability and/or their family to limit that person's access to information, opportunities, and choice and control.

IV. It is the participant's choice to choose other service provider who may provide similar or related services under NDIS and they can request the organisation to provide a list of such providers including a list of advocacy services.

V. Staff will ensure that the organisation proactively manages perceived and actual conflicts of interest in service delivery. Staff will:

- Manage, document and report on individual conflicts as they arise, and
- Ensure that advice to a participant about support options (including those not delivered directly by the organisation is transparent and promotes choice and control.

VI. If a participant chooses the organisation for any of the approved services, he/she does not have to choose the organisation for other supports and services as well.

VII. Regardless of whether the participant chooses to self-manage their plan, use the NDIA or any other registered plan manager, the organisation will offer support to the participant.

VIII. Clear guidelines will be in place in the relation of managing of NDIS funds as stipulated in the participants plan and participants shall be clearly explained that no financial advice will be given to participants.

IX. All staff is required to comply with the organisation Code of Conduct, NDIS Code of Conduct and to report and record any perceived conflicts of interest.

X. The Key personnel of the organisation shall work with all representatives to avoid and manage any conflict of interest.

XI. The organisation will manage all conflict of interests according to the NDIA Operational guidelines and/or pricing arrangements and guidelines.

XII. The organisation will ensure that the participant is aware of the organisation Complaint handling policy.

XIII. The organisation staff will not accept/offer money, gifts, services, commissions or benefits that would cause them to act in a manner against the interests of the participant.

XIV. This Declaration of Conflict of Interest is confirmation that the above information has been disclosed to you in the language you understand, in order to maximise your choice and control. This declaration is to be signed by you and the organisation Support Coordinator.

Declaration Signatures

The Participant has read and understands this Declaration of Conflict of Interest by the organisation and its commitments to abide to its Conflict of Interest Policy under the NDIS.

Participant Name:

Signature of [Participant/Participant's representative]

Name of [Participant/Participant's representative]

Date

Signature of authorised representative from the organisation

Name of authorised representative from the organisation

Date
